

CUSTOMS CLEARANCE CHECKLIST

Documents to prepare for a smooth import or export

This checklist covers the documents most commonly required for import/export shipments through Mali and the sub-region. Exact requirements vary by product, origin/destination, and mode of transport — our team confirms the specific list for your shipment during the quote process.

- 1 Commercial Invoice**
 Signed and dated invoice showing seller, buyer, goods description, quantity, unit and total value, currency, and agreed Incoterm.
- 2 Packing List**
 Itemized list of packages, contents, weights, and dimensions — matching the invoice line by line.
- 3 Certificate of Origin**
 Confirms the country of manufacture; required by many destination customs authorities and for preferential tariff treatment where applicable.
- 4 Bill of Lading / Air Waybill**
 The transport document issued by the carrier — proof of contract of carriage and (for sea, if a Bill of Lading) title to the goods.
- 5 Import/Export Declaration**
 The formal customs declaration filed with Malian (or destination-country) customs, referencing the correct HS code and declared value.
- 6 HS Code Classification**
 The correct Harmonized System tariff code for the goods, which determines applicable duties, taxes, and any restrictions.
- 7 Sanitary/Phytosanitary or Other Permits**
 Required for food, agricultural, plant, or animal products, and for any goods subject to specific import/export licensing.
- 8 Dangerous Goods Declaration (if applicable)**
 Required for any hazardous cargo, in accordance with the IATA Dangerous Goods Regulations (air) or the IMDG Code (sea).
- 9 Insurance Certificate (recommended)**
 All-risk cargo insurance certificate, if coverage has been arranged for the shipment.
- 10 Proof of Duties & Taxes Payment**
 Receipt or confirmation once import duties, VAT, and any applicable taxes have been settled with customs.

This checklist is general guidance, not a substitute for case-by-case advice — contact us for the exact requirements of your shipment.
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